

SPRING COVE SCHOOL DISTRICT

SECTION: PUPILS

TITLE: USE OF MEDICATIONS

ADOPTED: SEPTEMBER 19, 2005

REVISED: APRIL 18, 2006
AUGUST 18, 2008

210. USE OF MEDICATIONS	
1. Purpose	The district encourages parents/guardians and physicians to minimize the prescribing of medication to be taken during the school day. Medications will be expected to be given before and after school hours when possible. The administration of prescribed medication to a student during school hours in accordance with the direction of a parent/guardian or family physician will be permitted only when failure to take such medicine would jeopardize the health of the student or the student would not be able to attend school if the medicine were not available during school hours.
2. Definition	For purposes of this policy, medication shall include all medicines prescribed by a medical provider and any over-the-counter medicines.
3. Authority SC 510 Title 22 Sec. 7.13	If a student requires medication to be administered during the school day, the Board shall require an authorization form, which must be completed by the physician, certified registered nurse practitioner (CRNP), or physician assistant (PA) and signed by the parent/guardian before medication can be given in school.
4. Delegation of Responsibility	<p>The Superintendent or designee, in conjunction with the head nurse, shall develop procedures for the administration and self-administration of students' medications.</p> <p>The school nurse, shall be the primary person responsible for administering medication. Medication may be self-administered by the student upon the physician, CRNP, or PA's written request and in accordance with this policy.</p> <p>All district employees involved in supervision of self-administration of medication shall receive appropriate training from the school nurse before performing this responsibility.</p> <p>Building administrators and the head nurse shall review regularly the procedures for administration and self-administration of medications and shall evaluate recordkeeping, safety practices, and effectiveness of this policy.</p>
5. Guidelines	The district shall inform all parents/guardians, students and staff about the policy and procedures governing the administration of medications.

This policy shall be for the safety and protection of all students in the district.

Medication brought to school must be in a properly labeled container from the doctor or pharmacy. The label must include the student's name, physician's name, date of prescription, name of the medication, the dosage, and the frequency of administration. No medication will be administered from an unmarked container. There will be no over-the-counter medications administered within the district without the completion of the authorization form by the physician, CRNP, or PA and the parent/guardian.

The parent/guardian of the student, in all cases, shall be requested to personally bring the medication to school. Students will not be permitted to carry any medication during school hours, except for those students with a documented need for emergency medication.

Emergency medications (examples: Epi-Pen, inhalers) may be carried by the student and self-administered if the physician, CRNP, or PA indicates this need in writing and considers the student sufficiently responsible and the student demonstrates proficiency to the school nurse.

Except for emergency medications, all medications will be stored in a locked area and written documentation of the administration of medication will be kept.

The district shall not assume responsibility for any reactions that may occur following administration of medication sent from home, nor can there be any responsibility assumed if the parent/guardian does not send sufficient medication and does not complete the proper medication form.

The authorization form for the administration of medication must be updated with each new school year, with each new illness, and with any changes in dosage.

Student Self-Administration

To self-administer medication, the student must be able to:

1. Respond to and visually recognize his/her name.
2. Identify his/her medication.
3. Demonstrate the proper technique for self-administering his/her medication.
4. Measure, pour and administer the prescribed dosage.
5. Sign his/her medication sheet to acknowledge having taken the medication.

School Code
510, 1402

6. Demonstrate a cooperative attitude in all aspects of self-administration.